Workgroup: Technical Infrastructure Workgroup

Meeting Date: March 17, 2010   1:30pm-3:00pm

Location: ACHI Executive Conference Room

Agenda Items:	
1. Welcome and Introductions	
2. Workplan and Previous Meeting Review	
3. TI Strategic Plan "Straw" Proposal	

Discussion Highlights:

The workgroup meeting began with introductions of those present and connecting via tele-conference, providing their names and representation.

Workplan and Previous Meeting Review:
Dewey Freeman reminded workgroup members that the goal of the workgroup is to draft a strategic plan for the technical infrastructure of the HIE, which would inform the Request for Proposals (RFP) for the creation of the HIE system.

TI Strategic Plan "Straw" Proposal:
Based on workgroup member input from previous workgroup meetings, Dewey Freeman created an HIE Technical Architecture Schematic and drafted a "straw" proposal for the workgroup's section of the strategic plan, which he submitted to the workgroup for their review. The workgroup spent the remainder of the meeting reviewing the document and suggesting revisions, captured here.

To further clarify the role of the HIE system, Dr. David Nelsen proposed the following language for the workgroup's consideration:
The core functionality of the Health Information Exchange is to provide a backbone for the transmission of structured healthcare data between certified systems. The Health Information Exchange will accumulate a Master Patient Index and a Master Encounter Index. The Health Information Exchange will standardize and facilitate messages used to request information and will validate user security.

Workgroup members also offered the following ideas:

- The Technical Infrastructure workgroup has <u>not</u> been tasked to create new functionality; it has been tasked to provide the conduit through which queries may be placed. Their goal is to facilitate interoperability between certified systems, not to reinvent existing software.
- The HIE system should offer portal and view functionality.
- Larger medical facilities would benefit from edge servers.
- The workgroup will observe the various iterations of the Meaningful Use guidelines.
- Will consumers have the ability to opt in or out of participation in the HIE system? Will they be able to set their own levels of security? Dewey offered to convey this question to the Business and Technical Operations workgroup as well as the Legal and Policy workgroup.

Assignments:			
Task(s)	*Assigned Member(s)*	*Completion Date*	*Reporting Method*
Revise draft of the strategic plan and submit to the workgroup for review with the intent to present recommendations to the Executive Committee on Friday, March 26, 2010.	Dewey Freeman	Prior to 3/26/10	Via email
Send revisions of the strategic plan to Dewey Freeman.	All members	Prior to 3/26/10	Via email
Send outline of the operational plan to the workgroup.	Dewey Freeman	Prior to 3/26/10	Via email
Schedule the next meeting/conference call.	Jennifer Pagan	Prior to 3/26/10	Via email

Dependencies:
Business and Technical Operations workgroup – groups have to stay collaborative and coordinated in their activities
Concerns about data normalization and standardization
Meaningful use requirements

Completed Tasks:
Defined "shared services"
Drafted TI section of strategic plan

Next Steps: Activities defined for next meeting
Discuss recommendations for the Executive Committee with regard to the strategic plan.
Review/update criteria for evaluating options
Issue an RFI